

Author guidelines

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AGM Scientific Publishing Academy | editorial@agmjurnal.uz

This electronic edition presents the journal's public policies for authors, reviewers and readers. The edition mark identifies the journal brand; no approving person's signature or approval resolution is asserted.

A practical guide to preparing, submitting, and revising a manuscript for AGM Journal.

1. Before preparing a submission

Read the journal's scope and policies before submitting. Your manuscript should offer an original scholarly contribution, explain the research question, and make its methods and evidence understandable. Confirm that every author agrees to the submission and that the manuscript is not being considered by another journal. Tell the editor about related published work, preprints, theses, conference papers, or overlapping datasets so that novelty can be assessed transparently.

2. Files and title information

Prepare a readable manuscript using A4 pages and, as a practical recommendation, a 12-point font with clear headings and numbered pages. The submission form accepts PDF or DOCX files up to 20 MB. Include complete author names, affiliations, countries, and a corresponding email in the title information. Prepare a separate anonymised review copy without names, identifying acknowledgements, or unnecessary identifying file metadata; arrange delivery of additional files with the editorial office. These are readability recommendations, not a claim that one template fits every discipline.

3. Title, abstract, and keywords

Use a precise title and an informative abstract that identifies the question, approach, principal findings, and their significance. Choose keywords that describe the subject and methods rather than repeat broad promotional terms. English titles, abstracts, and keywords are strongly recommended alongside Uzbek or Russian manuscripts to help international readers understand the work. Check translated numerical results and specialist terminology against the original. The abstract must not claim findings absent from the main text.

4. Structure and scholarly evidence

For empirical studies, an introduction, methods, results, and discussion structure is usually helpful. Adapt it for qualitative research, reviews, theoretical work, and case reports where a different structure better explains the evidence. Describe study selection, analysis, instruments, limitations, and relevant approvals in enough detail to permit evaluation. Distinguish observations from interpretation. Number tables and figures, give meaningful captions, define abbreviations, and state units. Accessible alternatives or clear text descriptions help readers understand figures without relying on colour alone.

5. References, permissions, and declarations

Apply one recognised citation style consistently and provide sufficient details to locate every cited source. Cite work because it is relevant; there is no artificial quota of references or required citations to the journal. Obtain permission for material whose licence does not allow the proposed reuse and identify third-party rights in captions. State author contributions, funding, competing interests, data availability, relevant ethics approval and consent, and any permitted AI assistance. AI tools cannot be authors. Authors remain responsible for checking quotations, references, calculations, and all submitted content.

6. Submitting and revising

Use the manuscript submission page in your selected language. Supply the requested title, abstract, keywords, corresponding-author details, affiliation, country, and manuscript file, then confirm originality, author agreement, and the privacy declaration. Keep the reference shown after successful submission; a failed upload or unfinished form is not a completed submission. For revisions, provide a point-by-point response explaining changes and reasoned disagreements, with page or section references. Do not silently change authorship or substitute a substantially different study during revision.

7. Acceptance and final checks

Acceptance requires an explicit editorial decision. Before publication, check author names, affiliations, translated metadata, tables, figure permissions, and the accuracy of the final text. Notify the editor promptly of substantive mistakes rather than treating proof review as an opportunity to add unreviewed findings. Submission is free; any publication charge must be clarified in writing under the fees policy before financial commitment. The journal does not promise acceptance, a fixed review period, or indexing as a consequence of payment.

8. Applying this policy

This document sets out the editorial rules adopted for AGM Journal. Read it with the author guidelines and related handbook policies. A policy describes the responsibilities expected of participants; it does not establish membership of an external organisation, a certification, or a guarantee of acceptance. Where an individual case falls outside the examples given here, the editorial office should explain the applicable rule and record the reason for its decision.

9. Questions and accountability

Contact the editorial office at editorial@agmjurnal.uz with the article title, submission reference, the policy section, and your question. Provide supporting information without unnecessarily identifying research participants. The office should identify who can consider the matter and request clarification where necessary. Material changes to these rules should be reflected in a new document version. Keep your submission's policy version; earlier commitments should be assessed against the information originally supplied.

Guidance and references

ICMJE — Authorship and contributorship

<https://www.icmje.org/recommendations/browse/roles-and-responsibilities/defining-the-role-of-authors-and-contributors.html>

COPE — Core practices

<https://publicationethics.org/core-practices>

DOAJ / COPE / OASPA / WAME — Transparency and best practice

<https://doaj.org/apply/transparency/>

Elsevier — Generative AI policies for journals

<https://www.elsevier.com/about/policies-and-standards/generative-ai-policies-for-journals>

Electronic edition information



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